

**Minutes of Neighbourhood Plan Steering Group (NPSG) Meeting – Resource Centre Pill
26th November 2019**

Attendees

Bob Langton, Gill Coleman, Peter Milner, Martin Walker, Lucy Byrne, Simon Talbot-Ponsonby, Murray Stewart, Trevor Wraith, Sue Adamson,

1. Apologies for Absence

Stephen Robertson, Jo Tuckwell, Peter Stanley

2. Minutes of Meeting 26th September

Approved

3. Matters arising not on agenda

Alliance Homes

Employment and Business

Action – Bob will contact Graham and Tomas to try and get the Village Character (Design Statement) from the old website

4. Confirmation of Membership

Alison Needler has resigned.

Lucy Byrne, Peter Milner confirmed as new members.

Plan Exhibitions –

Exhibition: Attendance, Feedback

- 171 attended over 3 locations
- 5 people wanted 1000 houses, 75 wanted housing clusters, 38 wanted no change
- Significant number of people objected to having any new development at all especially near St.Katherine's Park (near the old hospital)
- Somerset Lodge and Orchard View possible proposal – Care home with up to 60 beds and some housing which might be related to the 60 jobs at the care home and some other rented accommodation and maybe some houses for sale, and possibly a café / shop
- Community Land Trust would like to build affordable housing and there are negotiations that are on-going. A number of locations are being looked at. Would be places for rent and run by housing association under Community Land Trust guidelines
- Celia from NSC would prefer 2 sites for housing in the Neighbourhood Plan

5. Neighbourhood Plan – First draft, already circulated

- Front page has a list of all of the documents that need to be provided. Need to look at the way it is organised, is there supporting evidence
- Contents
 - Volume 1 is the Plan
 - Need to report on the consultations that have been done

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- Celia was saying that she thinks we do not need to have a Household Survey
- Volume 2 is the Basic Conditions document
 - Sets out whether the plan has legally and procedurally is correct. Murray is happy doing this
- Volume 3 is Basic Conditions
- Volume 4 is Background Papers

We need to have deliverables in the plan and these could be divided into ones that are Community Actions and others that are for more formal planning (National Planning Policy Framework)

Would be worth allocating different chapters for different people to look at to assist in reviewing the document to see how proposals can be linked with evidence. Need to be very robust about the implications of any proposals in the plan to the A369. Any development should have a full impact study on the A369.

Action - Murray to look at Celia's specific comments and include these in the existing chapters. Two chapters have been done already. Murray will send the chapters out to everyone on the steering group and the people allocated to each chapter will take the lead in reading through to:

- Ensure facts are correct and reference
- Has anything been missed?
- Are there clear proposals?

Chapter Allocation:

- Housing – not required as looked at already in some detail
 - Could keep some documents that refer to specific developments as confidential. We have these documents but don't actually submit them with the NP
- Community Assets and Facilities - Jill Coleman
- Climate Change – Bob Langton
- Transport and Movement – Peter Stanley
- Landscape and Environment – Rob Harvey and Wildlife Group
- History and Heritage – Maggie Stowers
- Economy and Employment – Peter Milner (other businesses) and Stephen Robertson

Suggestions:

- Celia has said that it might be good to have the priorities grouped together
- Not much about electric cars and charging points and maybe this could be reworded e.g. new and innovative ways of charging your cars

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- Should we make some suggestions about other uses for the car parking spaces for the docks?
- Are we able to make a proposal as to whether we should limit how much people develop their gardens for other housing – both an extra dwelling or making one house bigger to fill the garden? In-fill?
- Unoccupied dwellings – e.g. if we have 80 unoccupied dwellings and need 150 new developments, then this could off-set the number of new developments. Could we set up a policy about this?
- National Association of Local Councils has produced a document, Neighbourhood Planning and Community Health and Wellbeing, with a number of points that could be included in the NP – should review this document as there is useful information

6. Neighbourhood Plan – First draft, feedback from North Somerset Council

Celia has made a number of comments and Murray will review these and incorporate these into the plan.

If there was something that we really felt should be in the plan then we could include it if we felt strongly about an issue.

7. Timetable and Future meetings

From Murray's document but this is out of date now and these dates will change.

Mid January	Complete draft Plan Send to NSC
End February	NSC conducts SEA/HRA screening
Early March	Revise Plan Begin 6 week local consultation (includes consulting NSC)
Late April	Consultation complete Respond to consultation comments and revise Plan
Early MAY	Finalise Plan, including Basic Conditions Consultation Statement Additional documentation
Mid May	Submit Plan to NSC
June July	NSC conducts 6 week consultation, receives comments, submits all documents to Inspector
August onwards	Inspector conducts Examination of Plan

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Autumn	Any required revision to Plan
	Referendum

Murray to add Celia's comments into the chapters in the next couple of weeks.

Chapter review by nominated people by the end of 2019.

Steering Group next meeting – Tuesday 14th January 2020 in the Resource Centre in Pill at 19:30

8. AOB

Website link - <https://pillanddistrictplan.org/>

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