

PILL AND EASTON IN GORDANO PARISH COUNCIL GRANT AWARDING POLICY

The Parish Council considers grant requests from organisations as part of its annual budget setting process. The following criteria are designed to assist in ensuring that an objective approach is taken in considering applications.

Eligibility

Only registered charities, voluntary groups or community organisations are eligible to apply for a grant. Organisations must have a constitution or governing document.

National or regional charities are not eligible, nor are individuals. Any organisation applying for a grant must be primarily based within the parish of Pill and Easton in Gordano and must be able to demonstrate that funds awarded will be used for the benefit of residents within the parish.

Purpose / objectives of any grant

Grants awarded should be used for:

- Purchasing equipment either in full or in part.
- Funding transport that will enable group members to partake in a group trip.
- Hosting special events or celebrations.
- Provision of recreational facilities.
- Funding specific projects.
- Specific items of expenditure in the upkeep/maintenance of community structures.
- Contributing towards the running and staffing costs of the organisation.

Conditions

- Any grant is made at the discretion of the Parish Council and is not an entitlement for any organisation.
- An award is made on the condition that it is used for the purpose for which the application was made.
- If an organisation is unable to use all or any part of the award for the stated purpose, then all or any monies not used for the stated purpose are to be returned to the Council.
- All awards must be properly accounted for, and evidence of expenditure is to be supplied as requested. If the Council is not satisfied with the arrangements, it reserves the right to a refund of monies awarded.
- Within one month of the completion of your project or the end of the period for which you requested the grant you will be required to submit a report to the Parish Council, detailing how the grant funding has impacted individuals and the wider community.

Applications

The application process for grants to be awarded in the following financial year will commence in August of each year. This will be advertised on the council's website, and organisations who were awarded grants in the previous

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year will be individually informed. Applications must be submitted by 15th October of that year. All applications received will then be considered at the next meeting of the Parish Council following the closing date of 15th October.

Applications for grants should be in writing on the prescribed application form, which is available on request from the Parish Clerk and should be submitted to the Parish Clerk via email to Clerk@PEIG-pc.gov.uk

Applicants are welcome to attend the meeting at which the application is to be considered and at the Chairman's discretion may address the council to give background and further information for a maximum period of 5 minutes.

If an organisation is unable to use all or part of the grant for the stated purpose, the unused funds must be returned to the Parish Council within 30 days of project completion or notification of non-use. Returns should be made by bank transfer to the Council's account (details provided upon award) or cheque payable to "Pill and Easton-in-Gordano Parish Council," accompanied by a written explanation. Failure to return funds may affect future eligibility.

This policy was adopted on 18th August 2025.

End of policy